

The Genesis Federation Governors' Roles



Terms of Reference

To monitor an identified area of the school in relation to a priority in the School Development Plan or a statutory function of the governing body and report to the governing body.

It is expected that a minimum of 3 monitoring visits or meetings will be made to the school during the year. Other forms of communication such as telephone calls, emails etc may be substituted for one or more visits. A visit does not necessarily have to take place during the time when pupils are in school, and could be just as effective as a meeting between governor(s) and the lead professional at the end of the day, as mutually agreed.

- To meet with the lead professional within the school to gain an understanding of the scope of the target and the activities the school is conducting to achieve success
- To undertake any necessary training (in or out of school) to enable effective monitoring of the areas/subject
- To monitor the progress of school activities towards the target or duty
- To evaluate the extent of success at the end of the set timescale.

All visits to the school will be arranged with reference to the Headteacher and in accordance with the NGA School Visits Briefing. Reports should use the **school visits template**, be submitted for approval by the Headteacher and/or any lead professional within the school, within 2 weeks of the visit, and then be lodged with the Clerk of Governors for distribution with the papers for the next Full Governing Board.

In addition, a governor will be designated to each of **Safeguarding, Health and Safety, SEND, Mental Health and Well-Being and Relationships Education** roles as Link Governors.

School Development Plan Priorities / Key areas

Area	Governor
Standards Monitoring inc Data meetings and School Monitoring Visits	Federation Overview: Hilary Barton / Chrissie Johnston Beckley only: Marian Ham Peasmarsh only: Rhiannon Chillingworth
Federation Leadership Team	Hilary Barton / Ian Bryan with both headteachers
Health and Safety	Deborah Ongley
Finance and Personnel inc Pupil Premium and other grants	Chair of Finance Committee: Andrew Button Beckley Lead: Helen Watts Peasmarsh Lead: Andrew Button Federation Overview: Ian Bryan
Headteacher Performance Management	Hilary Barton / Andrew Button / Helen Watts
Pay Committee	Hilary Barton / Andrew Button / Helen Watts
SEND	Hilary Barton
Safeguarding / Child Protection	Ian Bryan
Policies review cycle	Lison Smart / Simon Thurston / Clerk
Christian Ethos/Worship/SIAMS	Marian Ham
Mental Health & Well-Being	Rhiannon Chillingworth
Relationships Education	Marian Ham

Surname	Forename	Responsibilities
Barton	Hilary	Chair of Governors - Federation Headteacher Performance Management - Beckley & Peasmarsh Federation Leadership Team Headteachers' KIT Meetings - Beckley & Peasmarsh Data Team Lead - Federation SEND Link Governor - Federation Pay Committee - Federation
Bryan	Ian	Vice Chair of Governors - Federation Safeguarding - Federation GDPR - Federation Finance Overview - Federation Federation Leadership Team Headteacher KIT Meetings - Peasmarsh
Button	Andrew	Chair of Finance Committee - Federation Finance Lead - Peasmarsh Pupil Premium Funding - Federation Sports and Health Grants - Federation Headteacher Performance Management - Beckley and Peasmarsh Pay Committee - Federation
Ham	Marian	Christian Ethos/SIAMS - Federation Data Team – Beckley Relationships Education - Federation
Watts	Helen	Finance Committee - Federation Finance Lead - Beckley Pupil Premium Funding - Federation Sports and Health Grants Funding - Federation Headteacher Performance Management - Beckley and Peasmarsh Pay Committee - Federation
Chillingworth	Rhiannon	Data Team - Peasmarsh Mental Health and Well-Being - Federation
Ongley	Deborah	Health and Safety - Federation
Johnston	Chrissie	Data Team - Federation
Smart	Lison	Headteacher - Peasmarsh
Thurston	Simon	Headteacher - Beckley
Hogg	Emma	Staff Interests - Federation
Head	Amy	Clerk to Governors - Federation
Vacant	Foundation	Christian Ethos/SIAMS - Federation
Vacant	Foundation	Christian Ethos/SIAMS - Federation
Vacant	LA	Local Authority Policy - Federation