

The Genesis Federation



	<p><i>Action: Feedback on the Clerk's Checklist to be circulated to the board.</i></p> <ol style="list-style-type: none"> 4. RD to write a note of thanks to the staff on behalf of the Governing Board. Done. 5. PR asked for an anonymised absence letter to raise with the County Council. Sent on 8.12.21. 6. Beckley Head Teacher Report to be distributed. Distributed on 9.12.21. 7. AB to submit budgets to next FGB. Done. 8. Add GDPR to the Agenda under Safeguarding. Included under agenda item 10. 9. Provide SEND report to March FGB. On hold, due to illness. 10. AM to discuss with LS/ST whether the Early Years support group from last year will fall under the remit of EYFS. There has been focus on weaving more EY practice into Y1 AM to include Yr1 in EY visit. 11. Check with RR whether he would be happy to join the Finance Committee. RR felt that he was not up to speed sufficiently with school finance. 	<p>Clerk</p> <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>PR</p> <p>Closed</p> <p>Closed</p>
<p>4.</p>	<p><u>Board Membership Matters</u></p> <p><u>Proposed appointment of RR as Co-opted Governor.</u></p> <ul style="list-style-type: none"> - The Chair proposed co-opting RR as a Governor. <p>The Board unanimously agreed to co-opt RR as a Governor.</p> <p><i>Action: Update relevant paperwork to reflect the co-opting of RR as a Governor.</i></p> <p><u>Actions</u></p> <ol style="list-style-type: none"> 1. Clerk to ensure that Governors Online, GIAS and other paperwork are corrected [with respect to PR's term of office as Co-opted Governor]. This has been corrected. 2. Proposed appointment of RR as Co-opted Governor to be added to the agenda for the next FGB. Agenda item 4. 3. Check whether other Governors may be interested in Finance or Safeguarding. Superseded by Action 4. 4. Follow up on whether a local contact would be interested [in joining the Board]. Jeff Clements has previous experience as a Governor, with particular interest in safeguarding, finance, and health and safety. <p><i>The Board agreed to appoint Jeff Clements as an Associate Member.</i></p> <p><i>Ensure that paperwork is updated to reflect the appointment of Jeff Clements.</i></p>	<p>Clerk</p> <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Clerk</p>

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	<p>5. <i>Raise the need for an Associate Member with the Parish Council. Superseded by Action 4.</i></p> <p>6. <i>Raise the need for an Associate Member with the PCC (Parochial Church Council). Superseded by Action 4.</i></p> <p>7. <i>Confirm roles and responsibilities with those not present and ensure both schools are covered. Roles and responsibilities to be covered within the working group, agenda item 12.</i></p> <p>8. <i>Contact TM to discuss Safeguarding. Additional support for Safeguarding to be covered under agenda item 12.</i></p> <p>9. <i>Establish what the minimum level of training is for new Governors. ESCC recommends 8 modules for new Governors.</i> https://czone.eastsussex.gov.uk/media/8115/escs-governor-development-programme-one-page-summary-autumn-2021.docx</p> <p>10. <i>Circulate existing Governor biographies for update. Done</i></p> <p><i>(RC joined the meeting at 5.25pm)</i></p> <p>11. <i>Arrange a meeting to review the Policy Review Cycle with RD, ST, LS. The Board asked for the review to focus on statutory policies. Regarding the query as to whether track changes can be used to highlight areas for Governor review, it was confirmed that model policies contain highlighted areas for changes.</i></p> <p>12. <i>Check whether Ofsted /Inspection Training for Governors is available. "Being Prepared for Ofsted" (GOV1083) on 11 May, 12:30-14:30.</i></p> <p>13. <i>Recirculate notes on Ofsted training from 22 October. Resent 21.02.22.</i></p> <p>14. <i>Quality of Education - encourage Governors to do learning walks. The Chair reminded the Board of the importance of going into schools to get to know or to be reacquainted with staff and talk to the children about their work.</i></p>	<p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Clerk</p> <p>Closed</p> <p>Closed</p> <p>Closed</p>
<p>5.</p>	<p><u>Chair's Action and Updates</u></p> <ul style="list-style-type: none"> - The Chair gave feedback on the recent Diocesan Chair's networking session. - The Chair reported that she is yet to receive any update from Governor Services or the consultant herself regarding the support offered by Debbie Bennett. <p><i>Action: Presentation from the Diocesan Chair's networking session to be circulated.</i></p>	<p>Clerk</p>



6.	<p><u>Leadership Reports</u></p> <p><u>Beckley</u></p> <p>A summary of the report was given, highlighting the following:</p> <ul style="list-style-type: none"> - Term 3 saw a cautious reopening of the school, with monitoring visits from the Local Authority restarting. Term 4 has seen further disruption, particularly with the impact on staff, although there have been no class closures. - There are large gaps in learning. Terms 3 & 4 have emphasised the gaps, which are bigger than initially thought. - Admissions: due to the small intake next year, discussions are underway regarding structures for next year. However, there is unlikely to be any restructuring required. - <u>Governor Question:</u> Are the 19 pupils in addition to those classified as SEN, that is 31 in total? - ST: Yes, the 19 are getting school support. - <u>Governor Question:</u> Is there still a problem with SEN support? - ST: Yes. There has been some improvement. Contact is strengthening, with more consistent links. - EH: A new pathway is in place for assessing ADHD and ASC through CAMHS rather than different services that were often conflicting. - <u>Governor Question:</u> Regarding large gaps in learning (KS1), how is this progressing? - ST: EY/KS1 teachers are undertaking training for the transition from EY into Year 1. There has also been some training on the new EY curriculum. - <u>Governor Question:</u> As highlighted at a recent data monitoring visit, are there opportunities to work on writing stamina? Is this now planned into the curriculum offer? - ST: This is being built into the planning, as it has been highlighted as an issue. The school are looking at blocking the writing, to work on the editing and redrafting process. - <u>Governor Question:</u> Regarding the school budgets, has the 3rd census day occurred? - LS: There are 2 per year. The next one will be October, so this will impact funding the following year. <p><u>Peasmarsh</u></p> <p>A summary of the report was given, highlighting the following:</p> <ul style="list-style-type: none"> - The school are now back to offering children more opportunities, such as swimming, singing - Staff and children absence continues to be an issue, with children and staff being off between 5-10 days. - For awareness, the Governor visits do increase the workload, so it is important to ensure that this is managed. Especially as some Governors are yet to visit. - Admissions: 84, down to 77. Lowest for 5 years. Looking at staff structures and cut back in hours. One member of staff will not be returning after maternity leave. - The issues with Nursery lease are being discussed. - <u>Governor Question:</u> Is there still a layer of persistent absence? - LS: Yes, once those who are being pushed into absence band (due to Covid) are removed, it is still an issue with some persistent absence. However, this has reduced 	
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	<p>a further 20% in term 4.</p> <ul style="list-style-type: none"> - <u>Governor Question</u>: Is covid being used an excuse? - LS: Very much so. Children who struggled before are struggling even more. 	
7.	<p><u>School Development</u></p> <p><u>Beckley</u></p> <ul style="list-style-type: none"> - <u>Governor Question</u>: Regarding the targets in section 3, how did you arrive at the targets? - ST: The targets were originally based on the September baseline. However, this wasn't an accurate reflection. Therefore, targets were revised in March and based on internal measures: past papers, teacher assessment and progress tracked throughout the year. Each individual child has a target which is then used to find the average. The school are confident of the targets. - <u>Governor Question</u>: In terms of leavers, is there anything that can be done? - ST: Some children show significant achievement in terms of incremental steps; however, this may not change the measure. The narrative behind the data is important and we are seeing the impact of focused support - bearing in mind Term 3 has been the only term relatively uninterrupted. - <u>Governor Question</u>: KS2 what is the projected outcome for year 6? - ST: Out of 8 children a number have been given extra time. We are not expecting this year group to be in the top percentage. The targets are an accurate reflection. - <u>Governor Question</u>: Section 4: Is any judgment made on quality of education? - ST: Governor input is reflected in these targets. <p><u>Peasmarsh</u></p> <ul style="list-style-type: none"> - <u>Governor Question</u>: Regarding therapeutic thinking. How is this going? - LS: A new behaviour policy is being drafted. As an approach it is good, but it requires a shift in mindset. As with any new approach, we have to accept that this will not work for all children. 	
8.	<p><u>Finance Monitoring</u></p> <ul style="list-style-type: none"> - The Schools Financial Value Standard (SFVS) has been updated this year. It is a self-assessment checklist, designed to provide assurance that the school is managing its resource effectively. - The Peasmarsh SFVS has been approved by Finance Committee. The Beckley SFVS has been reviewed but not formally approved by the Committee <p>The Board approved the Peasmarsh and Beckley SFVS.</p> <ul style="list-style-type: none"> - <u>Governor Question</u>: How confident are the Finance Committee with the budgets? - The budgets are consistent with what we have had for the past 3 years. Both schools are projecting a small surplus at the end of 3 years. 	

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	<p><u>Energy Conservation Meeting</u></p> <ul style="list-style-type: none"> - Due to a budget surplus, Peasmash have been looking at how to make the school more efficient in for the future. They have considered air source heat pumps as well as solar panels. As an air source heat pump would increase electricity costs, the focus has been on solar panels. As a modular installation it can be expanded, plus energy can be stored. The initial survey was positive, although the cost was more than expected. - East Sussex County Council have highlighted that the school may need to get another quote. 	
9.	<p><u>Standards Monitoring</u></p> <ul style="list-style-type: none"> - The focus has been monitoring attainment data from T2, but also looking at the metrics. <p><u>Peasmash</u></p> <ul style="list-style-type: none"> - There has been a move to subject leaders producing reports, which feeds the action plan. - Progress measures are aligning to KS assessments and there has been some automation of progress data. <p><u>Beckley</u></p> <ul style="list-style-type: none"> - 2 reports were distributed. One for T2, plus the end of full academic year 20-21. - Some concern over the reliability of measures was flagged, however the end of the T2 cycle shows more accurate measures. The gaps due to school closures are crystallised in the data. - The Standards and Learning Effectiveness Service Visit Reports echo the Headteachers' reports. The external advisor brings expertise as outsider, but having worked with the schools, knows the context. The visits are conducted 3 times per year and a focus area is agreed in advance with the Headteacher. The focus for the recent visit was support for SEN in the classroom. 	
10.	<p><u>Safeguarding Monitoring</u></p> <ul style="list-style-type: none"> - Additional support for Safeguarding monitoring is to be picked up as part of the Governing Group (agenda item 13). 	
11.	<p><u>Link Governor Reports</u></p> <p><u>Mental Health and Well Being</u></p> <ul style="list-style-type: none"> - External monitoring planned for term 5. <p><u>SEND</u></p> <ul style="list-style-type: none"> - No update, due to illness. <p><u>Health and Safety</u></p> <ul style="list-style-type: none"> - Initial meetings have been held with both schools, no issues to raise. <p><u>Ethos</u></p> <ul style="list-style-type: none"> - Monitoring visits have been held at Beckley (31.1.22) and Peasmash (28.2.22), the notes were circulated with the agenda. - Focus on sections of SIAMS. 	

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	<p><u>Ofsted</u></p> <p><u>EYFS</u></p> <ul style="list-style-type: none"> - External monitoring planned for term 5. 	
12.	<p><u>Policies for Approval /Review</u></p> <ul style="list-style-type: none"> - A revised complaints procedure has been made available by ESCC. The previous model policy was reviewed last year and enhanced, so the schools are not in a position to adopt the new model policy. - <u>Governor Question:</u> We are not currently aware of any complaints, have there been any? - <u>LS:</u> There are complaints. Although, it is important to differentiate between concerns and complaints. Concerns which are raised are documented and these are generally operational. A formal complaint will follow a set procedure with governors becoming involved at different stages as necessary. <p><i>Action: Headteachers' reports to include a section on complaints.</i></p>	ST/LS
13.	<p><u>Governing Board Strategy for 21-22 and Governor Responsibilities</u></p> <ul style="list-style-type: none"> - The Chair is planning to convene 2 or 3 meetings on Teams, to ensure that practical governance items are in place. - <u>Governor Question:</u> Chairs have heavy workload. Is there a way that we can we share the load? Ensure that succession plans are in place? The Vice Chair could be a joint role. - <u>RD:</u> This is something that the smaller Governing Group need to look at. <p><i>Action: Clerk to email all governors seeking interest to join the Governing Group; dates will be arranged to suit those able to be part of the task group.</i></p>	Clerk
14.	<p><u>AOB</u></p> <ul style="list-style-type: none"> - The Services to Schools submissions need to be made by 31 March. The Peasmarsh spreadsheet has been approved by the Finance Committee. The Finance Committee have reviewed the Beckley spreadsheet, but as the meeting was not quorate, they were not able to approve the spreadsheet. <p><i>Action: Services to Schools spreadsheet (Beckley) to be sent to the Chair for approval.</i></p>	AB
15.	<p><u>Impact of Meeting</u></p> <ul style="list-style-type: none"> - The Board have a greater awareness of the challenges the schools are facing and the challenge to children's learning. - We have discussed ways forward to achieve greater Governor engagement on site. - The meeting has been one of openness and transparency. - The meeting has reminded us about our vision and how we demonstrate this in practice. - It has highlighted how far the children will need to go be the learners of the future. - There have been practical examples of how to ensure children with SEN get the support they need. 	

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16.	<p><u>Dates of Next Meetings</u></p> <table border="1" data-bbox="236 600 1294 936"> <thead> <tr> <th>Date</th> <th>Event</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>Thurs, 31 March 9:30-10:30</td> <td>Finance Committee Meeting (Peasmarsh, Final Budget)</td> <td>Peasmarsh</td> </tr> <tr> <td>Wed 27th April 10:00-11:00</td> <td>Finance Committee Meeting (Beckley, Final Budget)</td> <td>Beckley</td> </tr> <tr> <td>Thurs 5th May 16.30-17.30</td> <td>FGB Extraordinary (Approve School Budgets)</td> <td>Teams</td> </tr> <tr> <td>Thurs, 14 July 17:00-19:00</td> <td>FGB Meeting (T5 and T6 Reports)</td> <td>Beckley</td> </tr> </tbody> </table> <p><u>Beckley</u></p> <p>The meeting closed at 7.12pm.</p>	Date	Event	Location	Thurs, 31 March 9:30-10:30	Finance Committee Meeting (Peasmarsh, Final Budget)	Peasmarsh	Wed 27th April 10:00-11:00	Finance Committee Meeting (Beckley, Final Budget)	Beckley	Thurs 5th May 16.30-17.30	FGB Extraordinary (Approve School Budgets)	Teams	Thurs, 14 July 17:00-19:00	FGB Meeting (T5 and T6 Reports)	Beckley	
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	<p><u>Actions</u></p> <ol style="list-style-type: none"> 1. <i>Arrange a meeting to review the Policy Review Cycle with RD, ST, LS.</i> 2. <i>Provide feedback on the Pupil Survey Questionnaire.</i> 3. <i>Feedback on the Clerk's Checklist to be circulated to the board.</i> 4. <i>Update relevant paperwork to reflect the co-opting of RR as a Governor</i> 5. <i>Ensure that paperwork is updated to reflect the appointment of Jeff Clements.</i> 6. <i>Presentation from the Diocesan Chair's networking session to be circulated.</i> 7. <i>Headteachers' reports to include a section on complaints.</i> 8. <i>Clerk to email all governors seeking interest to join the Governing Group; dates will be arranged to suit those able to be part of the task group.</i> 9. <i>Services to Schools spreadsheet (Beckley) to be sent to the Chair for approval.</i> 	<p><u>Due Date</u></p> <p>29.4.22</p> <p>14.7.22</p> <p>8.4.22</p> <p>29.4.22</p> <p>29.4.22</p> <p>8.4.22</p> <p>14.7.22</p> <p>8.4.22</p> <p>28.3.22</p>	<p>Clerk</p> <p>ST</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>AB</p>														