

The Genesis Federation Governors' Roles



Terms of Reference

To monitor an identified area of the school in relation to a priority in the School Development Plan or a statutory function of the governing body and report to the governing body.

It is expected that a minimum of 3 monitoring visits or meetings will be made to the school during the year. Other forms of communication such as telephone calls, emails etc may be substituted for one or more visits. A visit does not necessarily have to take place during the time when pupils are in school and could be just as effective as a meeting between governor(s) and the lead professional at the end of the day, as mutually agreed.

- To meet with the lead professional within the school to gain an understanding of the scope of the target and the activities the school is conducting to achieve success
- To undertake any necessary training (in or out of school) to enable effective monitoring of the areas/subject
- To monitor the progress of school activities towards the target or duty
- To evaluate the extent of success at the end of the set timescale.

All visits to the school will be arranged with reference to the Headteacher and in accordance with the NGA School Visits Briefing. Reports should use the **school visits template**, be submitted for approval by the Headteacher and/or any lead professional within the school, within 2 weeks of the visit, and then be lodged with the Clerk of Governors for distribution with the papers for the next Full Governing Board.

In addition, a governor will be designated to each of **Safeguarding, Health and Safety, SEND and Mental Health and Well-Being** roles as Link Governors.

School Development Plan Priorities / Key areas

Area	Governor
Standards Monitoring, Data meetings and School Monitoring Visits	Chrissie Johnston/ Rhiannon Chillingworth / Vicky Dyer
Health and Safety	TBC
Finance and Personnel inc Pupil Premium and other grants	Chair of Finance Committee: Andrew Button Beckley Lead: Paul Redstone Peasmarsh Lead: Andrew Button Lison Smart Simon Thurston
Headteacher Performance Management	Rose Durban / Andrew Button / Paul Redstone
Pay Committee	Rose Durban / Andrew Button / Paul Redstone
SEND	Paul Redstone
Safeguarding / Child Protection	Jeff Clements
Policy review cycle	Lison Smart / Simon Thurston / Clerk
EYFS	Ann-Marie Murphy
Christian Ethos/Worship/SIAMS/RE	Fr Owen Edwards /
Mental Health & Well-Being	Ann-Marie Murphy
PSHE	TBC

Name	Responsibilities
Rose Durban	Chair of Governors - Federation Headteacher Performance Management - Beckley & Peasmarsh Pay Committee - Federation
Colin Barling	Christian Ethos/SIAMS - Federation
Andrew Button	Chair of Finance Committee - Federation Finance Lead - Peasmarsh Pupil Premium Funding/Sports and Health Grants Headteacher Performance Management - Beckley and Peasmarsh Pay Committee – Federation
Rhiannon Chillingworth	Quality of Education Team - Federation
Jeff Clements	Safeguarding/ GDPR - Federation
Vicky Dyer	Quality of Education Team - Federation
Fr Owen Edwards	Christian Ethos/SIAMS - Federation
Emma Herbert	Staff Interests - Federation
Chrissie Johnston	Quality of Education Team - Federation
Ann-Marie Murphy	EYFS – Federation Mental Health & Well-Being
Paul Redstone	Vice-Chair of Governors Finance Committee - Federation Finance Lead - Beckley SEND – Federation Headteacher Performance Management - Beckley and Peasmarsh Pay Committee – Federation
Lison Smart	Headteacher - Peasmarsh
Simon Thurston	Headteacher - Beckley
Sue Redstone	Clerk to Governors - Federation